



# 2010 Distinguished Leadership Award for Internationals

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## *Criteria and Guidelines*

*University-wide award for international alumni, former students, and friends of the University who have distinguished themselves in their post-university work as leaders in their professional careers.*

*Deadline to submit nomination: February 15, 2010*

### Background

The Office of International Programs (OIP) is pleased to call for nominations for the 2009 university-wide award for internationals who have distinguished themselves in their post-university work as leaders in their professional careers.

### Eligibility

This award may be conferred on international alumni, former students, and friends of any campus (current or former) of the University. Individuals will have attained unusual distinction as professionals in their careers within institutions or in public service and have either demonstrated sustained outstanding achievement and leadership, or demonstrated promise of such on a local, national, or international level. This is not primarily an award for *academic* achievement.

**NOMINEE:** Must be an international alumnus/ alumna or former student of a University of Minnesota campus, or an international friend of the University who has established a meaningful linkage to the institution. In the case of alumni or former students, the nominee's education at

the University of Minnesota should have been significant to his or her academic or professional development. Friends are understood to include individuals such as international scholars and administrators of partner institutions who have established a significant linkage to the University through our faculty, colleges, schools, libraries, centers, institutes, or laboratories associated with research and/or education programs. (To learn more about previous recipients: <http://www.international.umn.edu/awards/leader/leader.html>)

*Note:* Nominees who have attended the University must have done so as *international* students or scholars and have spent the majority of their professional careers working outside the U.S. This does not preclude those who have worked for international institutions based in the U.S. Awards may be made posthumously.

**NOMINATOR:** Must be an alumnus or alumna of the University or a current or former member of the faculty or staff.

*Note:* The nomination is not confidential and may be disclosed to the nominee.

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## Nomination Materials

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A nomination for a Distinguished Leadership Award for Internationals should be submitted to the Office of International Programs. A committee selected by the associate vice president for international programs will review the nominations. The following format and information should be used as guidelines in preparing all nominations:

**LETTER FROM THE NOMINATOR:** Should be no more than two pages, focus on personal knowledge of the nominee's career accomplishments and reputation, and, if appropriate, how the nominee is or has been linked in a significant way to the University of Minnesota.

**NOMINATION FORM:** Complete the nomination form, which requests biographical and contact information for both the nominee and the nominator.

**BIOGRAPHICAL INFORMATION:** A C.V. or resumé, *not to exceed five pages* and to include membership in professional societies, honors or awards, professional and public service, etc. Only the most significant publications need be enumerated.

**PHOTOGRAPH:** A recent hard copy or high-quality 300-dpi photograph should also be enclosed (to be used for publicity).

**SUPPORTING LETTERS:** No less than three and no more than five letters from the nominee's peers, both within and outside the University. At least one of these must be from the nominee's home country. *Note:* Persons writing letters of nomination should know that such letters would be legally available to the nominee upon request.

**MAXIMUM LENGTH OF NOMINATION MATERIALS:** 15 pages

**NUMBER OF COPIES TO BE SUBMITTED:** Please submit one set of nomination materials. It is not necessary to make additional copies.

**DEADLINE FOR SUBMISSION:** February 15, 2010. Awards will be announced in the spring of 2010.

**SUBMIT TO:** Office of International Programs, DISTINGUISHED LEADERSHIP AWARD FOR INTERNATIONALS, 100 University International Center 331 17th Avenue Southeast, Minneapolis, MN 55414, USA. FAX: 612-626-1730.

**MORE INFORMATION:** For questions or more information, please contact Meaka Henningsen at the Office of International Programs at 612-626-9123 or [meaka@umn.edu](mailto:meaka@umn.edu).

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Additional copies of these nomination materials are available for download at:  
<http://www.international.umn.edu/awards/leader/index.php>

## ***GUIDELINES FOR NOMINATORS***

1. Nominators should note that the deadline for nominations is February 2, 2009.
2. Nominees who attended the University must have done so as international students or scholars and have spent the majority of their professional careers working outside the U.S. This does not preclude those who have worked for international institutions based in the U.S. Awards may be made posthumously.
3. By February 2, 2009, all required documentation (nomination form, nominating letter, biographical information, a photograph, and no less than three and no more than five supporting letters) should be submitted to the Office of International Programs. As the nomination is NOT confidential, the nominator can request the biographical and other information directly from the nominee.
4. In exceptional cases, and if approved in advance, a nomination can be initiated with only a nominating letter and biographical information. Please call or email the coordinator to discuss the details. However, the three to five supporting letters must in all cases be submitted two weeks in advance of the early March meeting of the selection committee. The award coordinator can assist nominators, if necessary, in securing these letters. The nominee can be involved in suggesting potential sources for such letters, particularly in his or her home country.
5. The Office of International Programs will work with faculty and staff of all colleges and campuses of the University of Minnesota to recognize up to five internationals in 2009.
6. The selection committee, in deciding to give awards, will give particular consideration to the geographic, disciplinary, and gender diversity of awardees in any given year. Winners will be selected according to the impact of their work with equal weight being accorded to local, regional, or international impact. We particularly seek to honor those whose outstanding work, particularly in the developing world, has gone unremarked by the wider international community and who could benefit professionally from the recognition accorded by this award. Outstanding nominees who are not among those chosen in any given year can, on the recommendation of the selection committee, be carried over to the following year.
7. This award is not designed primarily to address academic achievement. The selection committee will look for evidence of leadership qualities in overcoming cultural or other obstacles in the course of the nominee's distinguished career. The success of the individual in reaching beyond his or her own professional and disciplinary boundaries will also be a factor.

## ***RECOGNITION OF AWARD WINNERS***

Although this award carries no monetary compensation, recipients will be recognized in numerous ways and each will receive a certificate from the president of the University and an appropriate memento that acknowledges this honor.